

# G.P. Auto

## Full Service Auto & Performance Center

### TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS:

1. Lock your vehicle.
2. Complete all the information below as applicable.
3. Remember to sign this form.
4. Envelopes are available in the black mailbox.
5. Place this form and your keys into the envelope.
6. Drop the envelope in the secure slot on the 1<sup>st</sup> bay door.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

MOBILE PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_

COLOR: \_\_\_\_\_ LICENSE: \_\_\_\_\_ MILEAGE: \_\_\_\_\_

### *USE THIS HANDY CHECK LIST*

- Change fuel filter
- Check cooling system hoses
- Change oil
- Change oil filter
- Change transmission fluid
- Chassis lube
- Check belts
- Check brakes
- Check clutch operation
- Check engine light is on
- Flush cooling system
- Front end alignment
- Fuel injection service
- \_\_\_\_\_ mile maint. Service
- \_\_\_\_\_ month maint. Service
- Power steering flush
- Replace shocks
- Replace wiper blades
- Rotate & balance tires
- Service A/C

- Service standard transmission
- State inspection
- Tune up
- Vehicle vibration

Other work (describe): \_\_\_\_\_

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I hereby authorize the above repair work to be done along with the necessary materials, and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purposes of testing and/or inspection. An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of repairs thereto. Dealer is not responsible for unavailability of parts or delays in part shipments beyond dealer's control nor for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond our control.

I understand because of EARLY BIRD SERVICE, I am unable to receive a copy of the estimate unless I have supplied a valid e-mail address or fax number.

- CALL ME AND GIVE ME AN ESTIMATE BEFORE ANY WORK IS PERFORMED.
- DO NOT CALL ME BEFORE ANY WORK IS PERFORMED.

THERE WILL BE A \$60.00 DIAGNOSTIC FEE TO CHECK VEHICLE. (diagnostic fee is deducted from the repair work if we perform the work.)

PLEASE SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_